

## **APPROVED**

### **BOARD OF FUNERAL DIRECTORS AND EMBALMERS FORMAL HEARING MINUTES**

Tuesday, October 16, 2007

Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite 300  
Richmond, Virginia

**CALL TO ORDER:**

A meeting of the Virginia Board of Funeral Directors and Embalmers was called to order at 2:00 p.m. to conduct a formal hearing.

**PRESIDING:**

Willard D. Tharp, F.S. L., Chair

**MEMBERS PRESENT:**

Randolph Minter, F.S.L.  
Robert Burger, F.S.L.  
Michael Leonard, F.S.L.  
Billie Watson-Hughes, F.S.L.  
Blair Nelsen, F.S.L.  
Walter Ball, Citizen Member

**STAFF PRESENT:**

Elizabeth Young, Executive Director  
Jeanette Meade, Administrative Assistant  
Pam Horner, Administrative Assistant  
Leith Ellis, Senior Investigator

**COUNSEL PRESENT:**

Wayne Halblieb, Asst. Attorney General  
Jack Kotvas, Asst. Attorney General  
Mykl Egan, Adjudication Analyst, APD

**OTHERS PRESENT:**

Carson A. Robbins, F.S.L.

**COURT REPORTER:**

Andrea Pegram

**QUORUM:**

With 7 members present, a quorum was established.

**FORMAL HEARING:**

**Carson Robbins, F.S.L.  
#113002**

A formal hearing was held in the matter of Carson A. Robbins, Funeral Service Licensee to discuss the allegations that he may have violated portions of the laws and regulations governing the practice funeral

directing and embalming in the Commonwealth of Virginia

Mr. Halblieb, Assistant Attorney General, representing the Commonwealth, presented to the Board evidence of Mr. Robbins having made payments to eleven of the pre-need contracts and a signed consent order offering Indefinite Suspension from Carson A. Robbins, F.S.L.

**CLOSED MEETING:**

On a motion made by Mr. Minter and properly seconded by Mr. Ball at 3:00 p.m., the Board voted 7-0 in favor of the motion to enter into a closed meeting pursuant to §2.2-3711 (A)(28) of the Code of Virginia to deliberate in reaching a decision in the matter of the signed consent order for indefinite suspension of Carson A. Robbins, F.S.L.

**RECONVENED:**

On a motion made by Mr. Minter and properly seconded by Mr. Burger at 3:40 p.m., pursuant to §2.2-3712 (D) the Board voted 5-0 in favor of the motion, that only public business matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Board.

On a motion made by Mr. Leonard and properly seconded by Ms. Hughes, the Board voted 5 to 3 and the Board rejected the of the signed consent order for indefinite suspension and to continue this matter in December.

**ADJOURNMENT:**

With all business concluded, the Board adjourned at 3:55 p.m.

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Willard D. Tharp, President, Chair

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Elizabeth Young, Executive Director

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Date

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Date